

At 10:00 a.m. on February 21, 2025, David K. Brossett called the meeting to order at the board office in Baton Rouge, Louisiana, with the following members present:

David K. Brossett, President
John Cardone Jr., Secretary
Michael F. Holly
Kristine A. Kobila
Christian R. Elbersen
Kevin J. Singh

Also present: Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel
Lindsay Stewart, Board Licensing Advisor

Absent: Jason I. Zuckerman

President Brossett welcomed everyone to the meeting, reviewed the agenda, and recognized public comment time.

Minutes

The board unanimously approved Mr. Holly's motion, seconded by Mr. Cardone, to approve the minutes of the November 21, 2024 special board meeting and the November 22, 2024 regular board meeting.

Legal Counsel Report

Licensing Laws and Rules revision update

Spaht reported that the proposed revisions to the policy, board and licensure sections of the licensing law (specifically to La. R.S. 37:141 – 151) which were approved by the board at its special meeting on November 21, 2024, were provided to AIA Louisiana in mid-December of 2024 for its review and possible feedback. On January 17, 2025, at the invitation of AIA Louisiana, Ducote and Spaht attended an AIA Louisiana board meeting at the downtown Baton Rouge library to discuss, explain, and answer questions concerning the proposed revisions. On February 12, 2025, Ducote and Spaht participated in a Zoom conference with members of the AIA Louisiana board and its advocacy committee to further explain, answer questions, and receive feedback concerning the proposed revisions. Spaht summarized the discussions with AIA Louisiana, including a possible further revision to the definition of the practice of architecture in the proposed revisions. Although AIA Louisiana is still reviewing and studying the proposed revisions and may have further comments or feedback, it currently appears that AIA Louisiana will be supportive of almost all, if not all, of the proposed revisions.

Complaint Review Committee Report

Holly and Owens presented the report of the Complaint Review Committee ("CRC") consisting of Kobila, Holly, and Elbersen.

Case #2023-46 - Owens reported on a case involving an architectural firm that practiced architecture in Louisiana prior to receiving its certificate of authority from the Board. The CRC proposed a resolution of the matter via a consent order. Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$1,500.00,
2. Respondent to pay costs of \$200.12,
3. Suspension of Respondent's Louisiana architectural firm certificate of authority,
4. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
5. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by the CRC, seconded by Mr. Cardone, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Jones Design/Builders, LLC.

Case #2024-45 - Owens reported on a case involving an architect who submitted the initial registration application for an architectural firm and subsequently acted as the supervising professional architect for that firm despite having never been actively employed by that firm on a full-time basis. The CRC, with Ms. Kobila abstaining, proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$2,000.00,
2. Respondent to pay costs of \$562.06,
3. Respondent to successfully complete, with a minimum score of 80% and with no continuing education credit being awarded, the board's online *Laws & Rules Quiz*,
4. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event he fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
5. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
6. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, with Ms. Kobila abstaining, seconded by Mr. Singh, to accept the consent order as presented.

After the motion passed, the Respondent was identified as David L. Glasgow.

In closing, Owens provided an update on current enforcement statistics, noting that, since the November meeting, there were 15 open cases, 10 cases closed, 4 cases opened, 13 pending cases, and no letters of caution issued.

Licenses/Certificates Issued for Ratification

Ducote reported that the following licenses/certificates had been issued from November 13, 2024, to February 12, 2025:

- 3 Initial Architects
- 46 Reciprocal Architects
- 9 Architect Reinstatements
- 16 Architectural Firms (5 in-state; 11 out-of-state)
- 9 Firm Reinstatements

License/Certificate statistics as of February 12, 2025:

Individual Licenses:

- In-state Active – 1,256
- In-state Due/Delinquent - 25
- In-state Emeritus – 50
- In-state Emeritus Due/Delinquent - 5
- Out-of-state Active – 2,155
- Out-of-state Due/Delinquent – 99
- Out-of-state Emeritus – 46
- Out-of-state Emeritus Due/Delinquent - 4

Total – Individual Licenses: 3,640

Firm Certificates of Authority:

- Total Active Firm Certificates
 - In-state – 467
 - Out-of-state – 781

Total – Firm Certifications: 1,248

The board unanimously approved Mr. Holly's motion, seconded by Mr. Cardone, to acknowledge and approve the list of licenses and the certificates issued from November 13, 2024, through February 12, 2025.

Ducote reported on January 2025 data provided by NCARB on Louisiana architectural candidates, transmittal requests, and NCARB record holders:

Data from December 1, 2024, to January 31, 2025

- Number of exam candidates - 391
- Exam divisions administered – 25
- Number of candidates completing core requirements – 0
- Number of initial transmittal requests to NCARB – 0
- Number of reciprocal transmittal requests to NCARB – 18

New Licensee Celebration

Ducote gave an update on the new licensee celebration. After discussion, the board decided to modify the current celebration plans and reimplement a time to acknowledge and celebrate new licensees at the annual AIA Louisiana Conference.

Executive Director's Report

Financials

Ducote reported on the January financial numbers. With five months left in the FY, income was at approximately 102% and expenses were at approximately 53% of the FY25 budgeted amounts.

Budget amendment

Ducote requested an amendment to the FY25 budget to cover the cost of the board enrolling in the Louisiana Department of Justice's Occupational Licensing Review Program (OLRP).

The board unanimously approved Mr. Holly's motion, seconded by Ms. Kobila, to amend the LSBAE FY25 budget to increase account #6350 (Dues and Subscriptions) by \$12,000 to \$17,700 to cover the cost of the board enrolling and participating in the LADOJ's OLRP from January 1, 2025, to June 30, 2026.

Fire Marshal's Office Notice to Professionals of Record

Ducote reported on the notice that the FMO has issued related to Professionals of Record and how Act 104 of 2024 impacts project submissions and the deadlines involved.

Strategic Planning

President Brossett shared his thoughts on the board's strategic plan and milestones from the last three years. As the board works towards the next planning session in early 2026, he discussed mini-goals for 2025. Topics discussed included: the 2026 planning session, how other boards handle the architect selection process for state work, the role of a public relations employee, social media use, continued laws and rules committee meetings, and updates to the Architecture Education and Research Fund application review process.

Annual Report

Ducote presented and discussed the genesis of the Annual Report and how it fulfills several reporting requirements and can be used as a communication tool.

The board unanimously approved Mr. Holly's motion, seconded by Mr. Cardone, to approve and proceed with the creation and publication of the "LSBAE Annual Report," which will be produced in January or February of each year and provided to governor and the legislative committees which supervise the board.

The board meeting recessed at 11:55 p.m. and resumed at 12:30 p.m.

Discussion Items

Louisiana Architecture Education and Research Fund (AERF)

Ducote updated the board on the FY26 AERF notices that will go out at the end of February. The board discussed increasing the potential maximum award amount from \$15,000 to \$20,000 per award.

The board unanimously approved Mr. Holly's motion, seconded by Ms. Kobila, to increase the FY26 AERF maximum funding from \$15,000 to \$20,000 per award.

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Ducote then presented an amended proposal for the FY25 AERF award granted to the University of Louisiana at Lafayette (ULL).

The board unanimously approved Mr. Cardone's motion, seconded by Mr. Holly, to amend the FY2025 Architecture Education and Research Fund award granted to the University of Louisiana at Lafayette (ULL) and adjust the funding amount from the originally approved \$15,000 to a new total amount of \$12,000. The amended amount will support expenses related to speakers, student records, and the funding of a student advisor.

Cardone exited the meeting at 12:55 p.m.

Return to Work Policy

Ducote presented a refreshed and updated mandatory policy, initially adopted in 2014, that details the procedure for transitional return to work by board employees who suffer a job-related injury or illness.

The board unanimously approved Mr. Holly's motion, seconded by Mr. Elberson, to rescind the existing "Return to Work Policy" and replace it with the proposed policy titled "LSBAE Transitional Return-to-Work Policy," as presented, effective immediately.

Ms. Stewart entered the meeting.

Licensing Advisor Update

Stewart updated the board on her outreach to license candidates, including 2024 statistics that will be included in the LSBAE Annual Governor's Report, and the means and methods she is using to reach different segments of the licensure candidate pool.

Miscellaneous

There was a discussion on the NCARB and Region 3 candidates and a reminder of when each election will occur.

Cardone re-entered the meeting at 1:15 p.m.

The board discussed the NCARB Draft Resolutions, which will be voted on at the 2025 Annual Business Meeting, and proposed changes to the AXP Guidelines.

Adjournment

The board unanimously approved the motion by Mr. Holly, seconded by Ms. Kobila, to adjourn the meeting.

The meeting was adjourned at 2:10 P.M.

Respectfully submitted,



David K. Brossett, Board President



John Cardone, Board Secretary

Initial Licenses Issued

License #	Name	City	State
10245	Mrs. Lindsey Bean	Harvey	LA
10248	Marjorie Bishop	New Orleans	LA
10252	James Lester Metoyer Jr	Fort Worth	TX

Reciprocal Licenses Issued

License #	Name	City	State
10237	Robert Lawrence Pross	Dallas	TX
10238	Jonathan Clark	Morrow	GA
10239	Lauren Winter	Washington	DC
10240	Javier Alexander Marcano	New Orleans	LA
10241	William Christopher Sheppard	Hot Springs	AR
10242	Mr. Christopher Klinefelter	Dallas	TX
10243	Jason Jerard Ingerslev	Houston	TX
10244	Lyle H. Henriksen	Rapid City	SD
10246	David Burdett	Raleigh	NC
10247	Eric J. Maring	Grand Rapids	MI
10249	Jason Reed Hanna	Mansfield	TX
10250	Ryan William Schneider	Commerce	MI
10251	Kenneth J. Mackenzie	Abington	PA
10253	Kyle William Callaghan	Chicago	IL
10254	Marietta Roth Haywood	Memphis	TN
10255	Russell Morse	Spring	TX
10256	Emmanuel Kavrakis	Elmwood Park	NJ
10257	John Anthony Jackson	Washington	DC
10258	Richard B. Carter	Grand Junction	CO
10259	Daniel Y. Matoba	Denver	CO
10260	Mr. Charles Herron	Montgomery	AL
10261	Mr. Jeffrey Scott Cahill	Montgomery	AL
10262	Mr. Francisco J. Farrera Galindo	Pflugerville	TX
10263	Andrew J. Beyea	Baltimore	MD
10264	Kim Vandegrift Vierheilg	Franklin Lakes	NJ
10265	Robin Jacoby	Houston	TX
10266	Mr. Eric A. Brendler	San Antonio	TX
10267	Mr. Miguel Angel Saldaña-Arregui	San Antonio	TX
10268	Jeffrey Gerard Bell	Toms River	NJ
10269	Christine Cangelosi Redmon	New Orleans	LA
10270	Justin Alex Hill	Seattle	WA
10271	Jennifer LingLong Sze	Forest Hills	NY
10272	Bing-Ern Liu	Tampa	FL
10273	Melvalean C. McLemore-Catina	Houston	TX
10274	Kenneth Gilbert	McKinney	TX
10275	Brian Andrew Hayes	Plano	TX
10276	Nathan James Winchester	Bryan	TX
10277	Aimee Christina Sanborn	Littleton	CO
10278	Michael Douglas Twiss	Troy	OH
10279	Gregory Leland Palmer	Atlanta	GA
10280	Alfredo Eduardo Levy	Dallas	TX
10281	Karoline Melrose Derse	Seattle	WA
10282	Anthony Cook	Fond du Lac	WI
10283	Farrol Dean Hollomon Jr	Jackson	MS
10284	Frank Jason Dutkovich	Naperville	IL
10285	Mr. Jordan Robert Maxwell	Tulsa	OK

Reinstatement Licenses Issued

License #	Name	City	State
2674	Keith E. Carlson	Houston	TX
6637	Mr. David W. Short	Tulsa	OK
7155	Eric J. McCann	DeRidder	LA
7182	Stephen Klimas	Houston	TX
7761	Paul A. Walker	Morgantown	WV

7853	Timothy Michael Gibson	Birmingham	AL
8625	Anthony Michael Paiano	South Bend	IN
9144	Mr. Steven K. Gifford	New York	NY
9181	Mr. Neeraj Kumar	Frisco	TX
Total Individual Licenses Issued In Reporting Period			
	Initial	3	
	Reciprocal	46	
	Reinstatement	9	
Total Individual Licenses			
	In-State Active	1,256	
	In-State Due/Delinquent	25	
	In-State Emeritus	50	
	In-State Emeritus Due/Delinquent	5	
	In-State Total	1,336	
	Out-of-State Active	2,155	
	Out-of-State Due/Delinquent	99	
	Out-of-State Emeritus	46	
	Out-of-State Emeritus Due	4	
	Out-of-State Total	2,304	
Total Architect Licenses		3,640	
FIRM CERTIFICATES			
Firm Certificates Issued			
Certificate #	Firm Name	City	State
AC0903	Valerio Architects Inc	Los Angeles	CA
AF1068	Andy Edmonson Architecture, LLC	Shreveport	LA
AF1069	Prime Design Services, LLC	New Iberia	LA
AF1070	Henrik Carlsson, Architect LLC	New Orleans	LA
AF1071	Hellyer Lewis Smith, Inc.	Philadelphia	PA
AF1072	Farnsworth Group, Inc.	Bloomington	IL
AF1073	The Lemoine Company, LLC	Lafayette	LA
AF1074	Kayla Green Robison Architecture & Interior Design, LLC	Sunshine	LA
AF1075	Maher F. Qaddumi dba The Interfield Group	Houston	TX
AF1076	80-20 Architecture, LLC	Jenkintown	PA
AF1077	GHAFAI Associates, L.L.C.	Dearbon	MI
AF1078	LD4 Design Company, LLC	New Caney	TX
AF1079	Ed Eimer Design Studio, LLC	Philadelphia	PA
AF1080	JHET Architects, PLLC	Dallas	TX
AF1081	Klai Juba Wald Architects, Ltd.	Las Vegas	NV
AF1082	Fluor Daniel	Greenville	SC
Firm Certificates Reinstated			
Certificate #	Firm Name	City	State
AC0444	Sikes Abernathie Architects, PC	Tulsa	OK
AC0505	KSQ Architects, PC	Tulsa	OK
AC0740	Paradigm Architecture, Inc.	Birmingham	AL
AC0898	H2A Corporation	Alpharetta	GA
AF0031	Lake/Flato Architects, Inc.	San Antonio	TX
AF0170	Marin Architects, Professional Corporation	New Orleans	LA
AF0786	Hashmet Wali & Associates, Inc.	Houston	TX
AF0832	CURE Architects LLC	New Orleans	LA
AF0836	Randy Hutchison Architecture, LLC	New Orleans	LA
Total FIRM Certificates Issued In Reporting Period			
	In-State		5
	Out-of-State		11
Total FIRM Reinstatements In Reporting Period			
	In-State		3
	Out-of-State		6

	Total Active Firm Certificates		
	<i>In-State</i>		467
	<i>Out-of-State</i>		781
	Total Firm Certificates		1,248